

Dear student:

You have requested to enroll in MED 308W. If you are in the Postbaccalaureate Certification Program (7055), you need to let me know this. Otherwise (0721 majors), there are several things you need to do before permission to register can be given. It is expected that if you are taking MED 308W in the Fall of '07 that you will be completing your professional semester of MED 407 and MED 408 (student teaching) in the Spring of '08 and graduating in May '08. If this is not the case then you should take methods in the Spring of '08 or later and do not need to reply to the requests below.

In order to be approved to register for MED 308W you will need to go to the Math Department website ([math.buffalostate.edu/~math](http://math.buffalostate.edu/~math)) and select Information for Students at the top and then select Links to Student Teaching forms. You then need to download and complete the Excel worksheet for 7-12 majors. Save this file, as you will need it again when you apply for student teaching. You need to have 30 hours or more MAT courses completed with greater than a 2.5 gpa as well as a 2.5 or greater gpa for your professional courses, with a minimum of 9 hours completed (including MED 200). The Excel file should then be emailed to [cushmajr@buffalostate.edu](mailto:cushmajr@buffalostate.edu) (name the saved Excel file with your last name) along with a statement of what courses you will be taking with methods in the fall; what courses, if any, you will be taking this summer; and a statement that the courses you have listed complete all requirements for your program and allow you to graduate in May 2008. If you are uncertain about graduating and/or what requirements remain to be completed, then you should meet with your advisor and they should be able to let you know.

Lastly, as a part of MED 308w, you need to register for MED 300– a field experience that meets on Monday and Wednesday mornings from 8:30 to 9:30 or on Tuesday and Thursday mornings from 8:30 to 9:30. Please let me know which of these is best. If you are flexible, please let me know that as well since I need about half of each section of MED 308 to participate each day. I will do my best to accommodate your needs, but I may be back in touch to see what we can work out.

Any questions on this should be addressed to Dr. Cushman at the above email address.